



CONTRACTOR - INSTALLER INTERVIEW GUIDE



DATE:		PROJECT NAME:	
CONTRACTOR:	Company Name:		
	Point of Contact:	Phone:	
EVALUATION CRITERIA	NOTES	SCORE	
Do you typically take on projects like mine?		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY
How long have you been doing remodeling projects like mine?		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY
Do you have other jobs I can visit or see pictures of?		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY
What would your most recent customers say about you?		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY
Describe your work quality compared to your competitors.		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY
Are you licensed, insured and bonded?		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY
Do you guarantee your work and for how long?		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY
Have you attended continuing education programs?		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY
Are you a member of any industry association?		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY
Do you hold any professional certifications?		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY
How do you work with customers on a daily basis?		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY
How often are your cost estimates on target?		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY
How do you handle customer disputes?		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY
What's a realistic time table for my project completion?		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY
Can you provide references?		<input type="checkbox"/> SATISFACTORY	<input type="checkbox"/> UNSATISFACTORY